

## DIVISION OF STUDENT SERVICES

The Division of Student Services provides services and support for students at all campuses and sites, assuring a wide range of opportunities for a diverse student population. Students, who come to Troy University with hopes and high expectations, face choices and challenges which can be channeled into positive directions or which can prove to be overwhelming. The Student Services staff believes that educators both within and outside the classroom can make a positive difference in the lives of students. Education of the whole person, which is the purpose of the programs and services offered, helps students meet their expectations and expand understanding of themselves and their world. Staff members may guide many students' experiences but the student is ultimately responsible for personal choices and decisions. As educators, the staff strives to assure that those choices are sound and the decisions are well-reasoned. When things go well for students, staff builds on that experience, first providing recognition and acclaim and then challenging them to seek new experiences. In times of disappointment, staff members provide support and then gentle prodding to move past the disappointment.

The Student Services staff is also responsible for operating facilities, running businesses, supporting programs, and providing cost-effective services to meet the needs of our students. As good stewards of the resources at Troy, the staff strives to respond to

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of the “STANDARDS OF CONDUCT”, for the commission of or the attempt to commit any of the following offenses:

Academic Dishonesty, such as cheating and plagiarism to include the following:

**Cheating:**

- submitting material that is not yours as part of your course performance;
- using information or devices that are not allowed by the faculty;
- obtaining and/or using unauthorized materials;
- fabricating information, research, and/or results;
- violating procedures prescribed to protect the integrity of an assignment, test, or other evaluation;
- collaborating with others on assignments without the faculty’s consent;
- cooperating with and/or helping another student to cheat;
- demonstrating any other forms of dishonest behavior.

**Plagiarism:**

- directly quoting the words of others without using quotation marks or indented format to identify them;
- using sources of information (published or unpublished) without identifying them;
- paraphrasing materials or ideas without identifying the source;
- self-plagiarism: re-submitting work previously submitted without explicit approval from the instructor;
- unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic material.

**Alcohol Possession and Use**

- possession or consumption of alcoholic beverages by persons under the age of 21;
- driving under the influence of alcohol;
- possession or consumption of alcoholic beverages in public locations on campus, including residence hall common spaces; Common spaces in residence halls refer to any public space that exists outside the bedroom of a specific residential unit. Examples include, but are not limited to kitchens, living rooms, bathrooms, group study/lounge spaces, laundry rooms, elevator lobbies, computer rooms etc. Common spaces also include the public spaces located on the outside grounds of a residence hall.
- the sale, distribution, or furnishing of alcoholic beverages to persons under the age of 21;
- the use of alcohol in an irresponsible manner (games, contests, forced or ritualized consumption of alcohol, behaviors requiring the response of a University official or law enforcement officer, etc.);

**Fire Safety**

any failure to evacuate or i



and smoking cessation.

**Implementation Authority**

Authority for enforcement of this policy is vested in the Deans of Colleges, Department Chairs, Supervisors or the Dean of Students and Athletic Director or their designee, in conjunction with the Senior Director of Human Resources.

**Compliance**

Violation of this policy may result in corrective action under the Student Code of Conduct, Human Resources Policies and Proce-

### **C. Outdoor Forums**

Nothing in this section shall be interpreted to limit a student's right to free expression elsewhere on campus so long as the expressive activities or related conduct do not violate any other applicable university policies.

1. An outdoor forum area is designated in the Quadrangle area adjacent to the student center on the Troy campus.
  - For Dothan- the quadrangle between the three main buildings is so designated.
  - For Phenix City- the southside of the Riverfront building is so designated.
  - For Montgomery- the paved walkway to the west main entry to Bartlett Hall is so designated.
2. The University reserves the right to define, redefine or re-designate outdoor forum locations at its sole discretion.
3. These forum areas provide an area for free exchange of ideas and do not have to be pre-scheduled, However, sponsors/participants are encouraged to schedule with the Dean of Students to minimize possible conflict.

### **D. Free Expression Responsibilities**

Freedom of expression at the university includes organized demonstrations or events. At the same time, the university has long recognized that this right does not include the right to engage in conduct that disrupts the university's operations or endangers the safety of others. Expressive activity may not create a vehicular or other safety hazard or constitute disruptive activity, defamation, riotous conduct or obscenity as defined by federal or state law and

for use of campus grounds for expressive activity are denied may appeal the decision to the Dean of Students no later than two business days after the decision that is being challenged was made. The appeal must be made in writing and state the specific reason(s) the individual or organization disagrees with the decision. The appeal should include all information the individual or organization be-

