

MINUTES  
Board of Trustees' Meeting  
September 9, 2004  
2:30 p.m., Trojan Center Ballroom  
TROY UNIVERSITY  
TROY, AL

**I. Call to Order**

The Troy University Board of Trustees met at 2:30 p.m. on September 9, 2004, in the Trojan Center on the Troy University campus in Troy, Alabama. Dr. R. Douglas Hawkins, President *Pro Tempore* of the Board, called the meeting to order.

**II. Roll Call**

Upon roll call, the following members, comprising a quorum, answered present: Dr. R. Douglas Hawkins, State Superintendent of Education Dr. Joe Morton, Dr. James R. Andrews, Senator Gerald O. Dial, Mr. Roy H. Drinkard, Mr. John D. Harrison, Mr. Lamar P. Higgins, Mr. F. Allen Tucker Mr. Milton E. McGregor, Mr. Allen E. Owen III, Mr. C. Charles Nailen, and Mr. Ryan Spry, SGA President (non-voting member). Absent: Governor Bob Riley.

**III. Approval of Minutes (April 16, 2004)**

Dr. D. Hawkins stated that a copy of the draft minutes was mailed to Board members prior to the meeting. There being no changes, Dr. D. Hawkins called for a motion to approve the Minutes as presented.

**ACTION: On a motion by Senator Dial to approve the Minutes as presented, a second was provided by Mr. Harrison for approval. Having received a motion and second for approval, the April 16, 2004, Minutes (copies of which were mailed to Board members prior to the meeting) were approved.**

**IV. Chancellor's Report**

Chancellor Hawkins welcomed Dr. Morton to the meeting and also recognized Commissioner Wright Waters of the Sunbelt Conference.

Chancellor Hawkins provided an update to the board on three areas: (1) One Great University progress, (2) Achievements, and (3) Goals for 2008. A summary of Chancellor Hawkins' presentation to the board follows:

One Great University

In February of 2000 the board voted unanimously to unify the university system into one. A thumbsail sketch  
Dr. Ed Roach, Executive Vice Chancellor and Provost, Dr. recently seen the appointment of the associate provost and important initiative. Chancellor Hawkins introduced Assoc Graduate Dean Dr. Dianne Barron, College of Education D College of Business Dean Dr. Earl Ingram, and College of Robert Pullen.

Chancellor Hawkins reported that Dr. Roach and his colleagues have made great progress in developing a common catalog and faculty handbook.

In the area of administration under the leadership of Dr. Doug Patterson, Senior Vice Chancellor for Administration, the university will soon implement one employees' orientation and one policy manual so that no matter where employees work they will

operate under one program. An *eCommerce* system has been implemented and the Chancellor thanked Dr. Patterson and Mr. Jim Bookout, Vice Chancellor for Financial Affairs, for their good work in implementing this system which allows students to pay their bills on line.

Great progress has been made in the area of common reporting. In the past the university campuses have reported data to external agencies as three separate units. In the future, we will have one centralized reporting structure for the university to such agencies as the Alabama Commission on Higher Education and the Southern Association for Colleges and Schools.

In the area of Student Services under the leadership of Dr. John Schmidt, Senior Vice Chancellor for Student Services, Chancellor Hawkins reported that great progress is being made in the development of one student handbook with uniform policies, as well as a common ID card system for all students.

Chancellor Hawkins stated that Dr. Cameron Martindale, Senior Vice Chancellor for Advancement and External Relations, has made great strides in moving the university forward so that all campus brochures, ads, etc. have a common look/common theme—this will mean one message, one fundraising effort, one alumni association, etc. Dr. Hawkins added that Dr. Martindale will report later in the meeting regarding “brand identity.”

#### Achievements

Enrollment continues to grow and is looking very promising. The figures for Troy reflect about a 6-7% growth, Montgomery reflects 16-20%, Phenix City is at about 16-17%, Dothan reflects a slight increase over last year, and University College figures continue to grow. In Distance Learning, we are awaiting the figures but it looks promising.

In June the university's first commencement was held in China for our 1-2-1 Program with our partner universities.

Chancellor Hawkins reported on the university's re-accreditation process with the Southern Association of Colleges and Schools and added that it was one of the best reviews ever experienced. Specialized accreditations have been received from the Council for Accreditation Counseling and Related Educational Programs and also the Council on Rehabilitation Education. NCATE was a major effort within the College of

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**Tuition Rates Per Semester for  
the In-State Campuses of The Troy State University System <sup>1</sup>**

<b><u>Tuition Charge</u></b>	<b><u>2003-04</u></b>	<b><u>2004-05</u></b>	<b><u>% Increase Over 2003-04</u></b>
Undergraduate tuition (12 – 16 hrs.) <sup>2</sup>	1765	1925	9.0 %
For all credit hours less than 12 or more than 16	149	163	9.4 %
For each graduate credit hour	161	175	9.3 %

- Out-of-state students pay twice the regular tuition charge.
- The fee to audit a course is one-half regular tuition.

<b><u>Special Fees</u></b>	<b><u>2003-04</u></b>	<b><u>2004-05</u></b>
Student Activity Fee (TSU)	9.00	9.00 per credit hr., max. of \$108.00
Instructional Fee (TSUD)	9.00	9.00 per credit hr., max. of \$108.00
Technology Fee (TSU, TSUD, & TSUPC)	4.00	4.00 per credit hr., max. of \$48.00
Administrative Fee (TSUM)	35.00	35.00 per semester

<sup>1</sup> This excludes University College. Tuition at University College sites (including Distance Learning) is established in relation to the local higher education market and through consultation with military contractors.

<sup>2</sup> Full-time rates are not available for summer school terms. During summer terms all courses are offered at a per credit hour rate.

3. **Resolution No. 3—Approval of 2004-2005 Budget**

Mr. Harrison called upon Mr. Jim Bookout to brief the board on the 2004-2005 budget and the OGU budgeting process. Mr. Bookout provided a Power Point presentation that showed breakout reports for the various campuses and added that this will be the last year that budgets will show revenue by campus location. He provided an analysis of revenues/expenditures by campus. Mr. Bookout also briefed the board on the process that will be implemented for the OGU budgeting process.

Mr. Harrison stated that Resolution No. 3 would consolidate the budgeting process for all three campuses as well as providing a salary increase. He added that the Finance Committee has reviewed the budget and recommends adoption.

**Resolution No. 3**

**ACTION: Mr. Owen made a motion to approve Resolution No. 3. A second was provided by Mr. Drinkard. There being no discussion, Resolution No. 3 was unanimously approved.**

**Approving the 2004-2005 Fiscal Year Budget**

**WHEREAS**, as the administration of Troy University has developed and approved the attached Troy University budget for the 2004-2005 fiscal year, and

**WHEREAS**, the Chancellor has reviewed the revenues and expenditures within the proposed budget and determined that the proposed budget is fiscally sound, and

**WHEREAS**, the Board of Trustees has adopted the consolidation of Troy State University, Troy State University Montgomery and Troy State University Dothan into one university—Troy University, and

**WHEREAS**, this consolidation requires a single budget for the one university, and

**WHEREAS**, the Finance Committee of the Board of Trustees has reviewed the 2004-2005 budget and proposed personnel raises and recommends this budget to the Board of Trustees;

**THEREFORE, BE IT RESOLVED** by the Board of Trustees on this 9<sup>th</sup> day of September 2004, that the attached operating budget is approved for the 2004-2005 fiscal year with the understanding that the Chancellor is authorized to make such changes from time to time in the budget as, in his judgment, may be necessary, and

**BE IT FURTHER RESOLVED** that the Board of Trustees authorizes a five percent salary

**WHEREAS**, International Service Group, Inc. is proposing to build an apartment complex designed to house college students, and

**WHEREAS**, International Service Group has offered Troy University \$15,000 per acre (\$315,000) to purchase said property, and

**WHEREAS**, the sale of the property is contingent upon an appraisal of the property which reflects that the offer of International Service Group is at or above fair market value;

**THEREFORE, BE IT RESOLVED** by the Board of Trustees on this 9<sup>th</sup> day of September 2004. that the Chancellor is authorized to negotiate and administer the sale of the property at the above referenced price providing such price is at or above fair market value.

5. **Resolution No. 5--** Required Security Clearances for Ft. Bragg Contract

Mr. Harrison stated that basically the resolution regards a security clearance in connection with the university's contract at Ft. Bragg.

**Resolution No. 5**

**ACTION: Mr. Owen made a motion to adopt Resolution No. 5. The motion received a second from Mr. Drinkard. There being no discussion, Resolution No. 5 passed.**

**FOR EXEMPTION OF CERTAIN DIRECTORS OR OFFICERS**

I, Jack Hawkins, Jr., do hereby certify that I am Chancellor/Secretary of Board of Trustees of Troy University, a corporation organized and existing under the laws of the State of Alabama, located at Troy, Alabama, and that the following is a true and complete copy of a resolution adopted by the Board of Trustees or a similar type of executive body of the said Troy University at a meeting held on September 9, 2004 at which time a quorum was present.

**WHEREAS**, current Department of Defense directives contain a provision making it mandatory that the Chairman of the Board and all principal officers (such as President, Senior Vice-President, Secretary, Treasurer, and those occupying similar positions) meet the personnel security clearance requirements established for a contractor's facility security clearance; and

**WHEREAS**, said Department of Defense directives permit the exclusion from the personnel clearance requirements of certain members of the Board of Trustees and other officers, provided that this action is recorded in the corporate minutes.

**NOW THEREFORE BE IT DECLARED** that the Chairman of the Board, and all principal officers (such as, President, Senior Vice-President, Secretary, Treasurer, and those occupying similar positions) at the present time do possess, or shall be processed for, the required security clearance; and

**BE IT RESOLVED** that in the future, when any individual enters upon any duties as Chairman of the Board, or as one of the principal officers of this corporation, (such as President, Senior Vice-President, Secretary, Treasurer, and those occupying similar positions) such individual shall immediately make application for the required security clearance; and

**BE IT RESOLVED FURTHER** that the following members of the Board of Trustees and other officers, shall not require, shall not have, and can be effectively excluded from access to all classified information in the possession of the corporation, and do not occupy positions that would enable them to affect adversely corporate policies or practices in the performance of classified contracts for the Department of Defense or the User Agencies of its Industrial Security Program.

Name	Title
<u>Bob Riley</u>	<u>Governor</u>
<u>Joseph B. Morton, Ph.D.</u>	<u>Board Member</u>
<u>Gerald O. Dial</u>	<u>Board Member</u>

<u>R. Douglas Hawkins, DVM</u>	<u>Board Member</u>
<u>Allen E. Owen III</u>	<u>Board Member</u>
<u>Milton E. McGregor</u>	<u>Board Member</u>
James R. Andrews, M.D.	



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**WHEREAS**, the Troy State University's system of independently accredited institutions will cease to exist with the creation of this one university; and

**WHEREAS**, the new institution will be more than the sum of its parts by meeting state, national and international expectations; and

**WHEREAS**, that the Board of Trustees on 16<sup>th</sup>

consolidation into one university and

**THEREFORE BE IT RESOLVED THAT**, by the Board of Trustees on the 9<sup>th</sup> day of September, 2004, that from this date forward The Troy State University System is authorized to do business as Troy University.

5. **Resolution No. 10**— Authorizing Resolution for UEES,  
Universidad De Especialidades Espiritu Santo

Dr. Roach was called upon by Senator Dial to introduce Resolution No. 10. Dr. Roach reported that Resolution No. 10 deals with a partner university in Ecuador, Universidad De Especialidades Espiritu Santo (UEES) that will be celebrating its 10<sup>th</sup> anniversary in September. The essence of the resolution is to ask the board to join with that university in recognizing its success for its first ten years. More importantly, re im8n No

**Resolution No. 11**

**ACTION: Senator Dial made a motion to approve Resolution No. 11 commending retiring faculty and staff. Seconded by Mr. Tucker, Resolution No. 11 passed.**

**Commending Retiring Faculty and Staff**

**WHEREAS**, the following Troy State University faculty and staff members retired on the specified date:

**FACULTY:**

**Dr. William A. Evans**, Professor, School of Business, Troy University, Dothan campus, June 1, 2004; **Lucia S. Grantham**, Associate Professor, Social Work, Troy University, Troy Campus, August 1, 2004; **Dr. Jerome P. Johnson**, Professor, Counseling and Psychology, Troy University Florida Campus; August 1, 2004; **Dr. Daniel A. Lynch**, Associate Professor, University College, Florida Region, August 1, 2004; **Dr. Jejinder S. Sara**, Lecturer, Business, Troy University Ft. Benning Campus, August 1, 2004; **Dr. Earl J. Smith**, Associate Professor, Department of History, Troy University, Troy Campus, August 1, 2004; **Danny Wall**, Lecturer, Troy University, Troy Campus, June 1, 2004; and **Charles Robert Whitson**, Associate Professor and Chair, Department of Human Services and Rehabilitation, Troy University, Troy Campus, August 1, 2004.

**STAFF:**

**John B. Copeland**, Custodial Worker II, Physical Plant, Troy University, July 1, 2004; **Jimmy Lee Dixon**, Custodial Worker, Physical Plant, Troy University, July 1, 2004; **Erma J. Jones**, Custodial Worker I, Physical Plant, Troy University, July 1, 2004 and **Mary G. Taylor**, Statistical Clerk, Articulation Program, Troy University, August 1, 2004.

**THEREFORE, BE IT RESOLVED** that this Board express to these faculty and staff members sincere appreciation for loyal and conscientious service to the university and wish them health and happiness in their retirement.

**BE IT FURTHER RESOLVED**, that an appropriate certificate be sent to the aforementioned as evidence of this recognition of his/her service to the university.

In closing, Senator Dial commended Dr. Roach, Dr. Patterson and others for the good work in the OGU initiative.

Chancellor Hawkins recognized Dr. Barbara Alford and announced that the word "interim" has been removed from her title and she has been named President of the Dothan Campus. He also announced that Dr. Alford plans to retire at the end of the year.

**VI. Adjournment**

The meeting adjourned on a motion by Mr. Owen, seconded by Mr. Harrison.

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R. Douglas Hawkins, D.V.M.  
President pro tempore  
Board of Trustees  
Troy University

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Jack Hawkins, Jr., Ph.D.  
Chancellor, Troy University,  
and Secretary, Board of  
Trustees